



User Guide

BT DECOR 1300



Welcome...

to your BT Decor 1300
Corded Telephone

- 100 Name and number Directory for storing all your contacts.
- 4 Standard ringtones and 6 polyphonic ringtones.
- Handsfree operation for greater flexibility when on the phone.
- The BT Answer (1571) button flashes to let you know when you have received new voice mail messages on your network's answering service¹
- Caller Display lets you see who's calling and your phone stores details of the last 50 calls in a Calls list.²
- 5 Last number redial feature.

¹ Requires subscription to BT 's Call Minder (a quarterly fee is payable) or 1571 service and 4 x AA batteries must be fitted for this feature to work (batteries are included).

² Requires subscription to a Caller Display service (a quarterly fee may be payable) and 4 x AA batteries must be fitted (batteries are included).



This User Guide provides you with all the information you need to get the most from your phone.

Before you make your first call you will need to set up your phone. Follow the simple instructions in ‘Getting Started’, on the next few pages.

■ **Hearing aid?**

The BT Decor 1300 is fitted with an inductive coupler so it is compatible with hearing aids.

Got everything?

- BT Decor 1300 telephone
- Base plinth
- 4 x AA Alkaline 1.5V Batteries
- Telephone line cord
- Wall mounting screws
- User Guide

In this guide

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Getting started

Battery low warning

When the batteries are low and in need of replacing the display will show **Low Battery**.

When the batteries are dead, the display will be blank. When the handset is lifted the display will show **Replace Battery**.

WARNING

When you change the batteries please ensure the phone is disconnected from the telephone line.

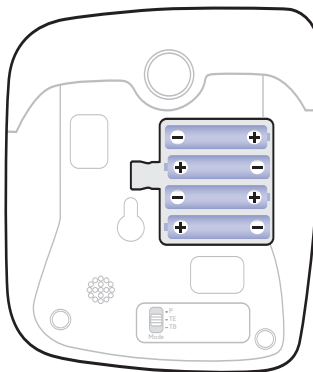
Location

You need to place your BT Decor 1300 within 3 metres of a telephone socket so that the cable will reach.


Your BT Decor 1300 can be wall mounted, see Wall mounting your phone, on page 30.

Inserting the batteries

Turn the phone over, and remove the battery compartment cover by pressing in on the plastic clip and lifting the cover off. Insert the 4 x AA batteries supplied, making sure to follow the polarity markings shown inside the battery compartment and replace the cover.



Connecting the handset to the base


Turn the phone over and connect the curly handset cord into the socket marked with the  symbol. Turn the phone back over and position the handset on the receiver.

Removing the base plinth (optional)

Your BT Decor 1300 will come with the base plinth already attached. If you want to use your BT Decor 1300 on a flat surface such as a table or desk then we advise you to leave the plinth attached.

If you want to remove the base plinth, turn the plinth lock switch on the underside of the phone to the 'unlock' position and unclip.

Connecting to the telephone line

Connect the telephone line cord to the socket marked  on the back of the base and plug the other end into the telephone wall socket.

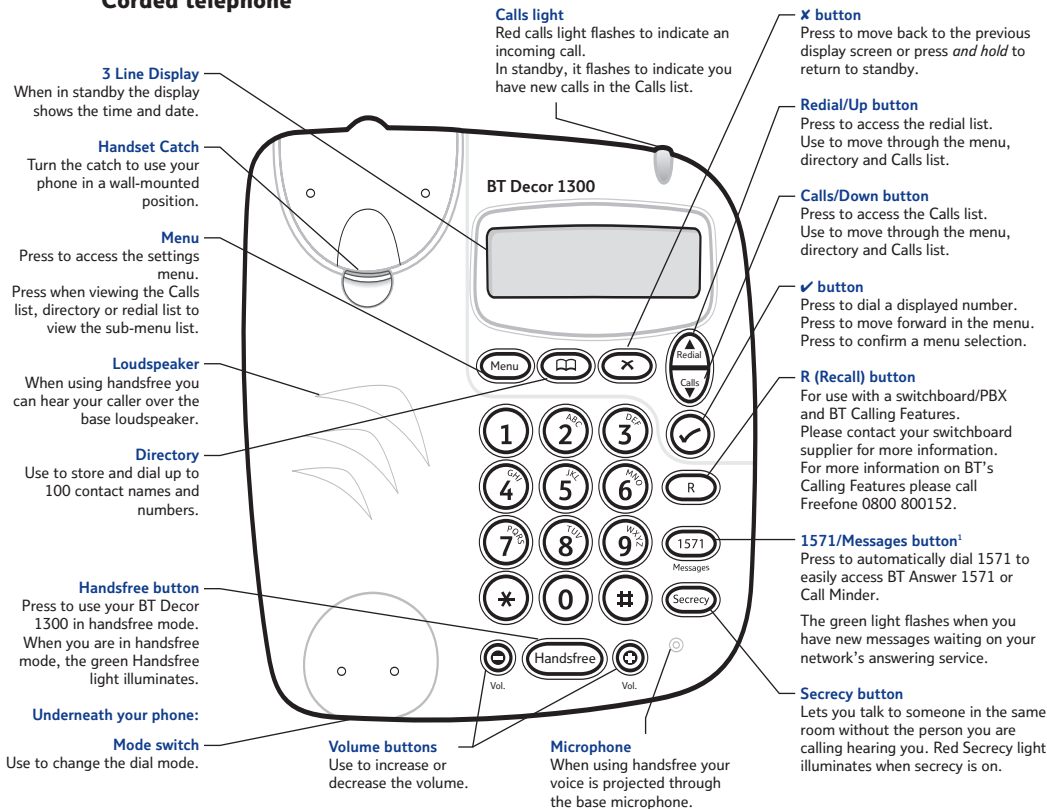
Remove the protective film from the display screen.

Your BT Decor 1300 is now ready for use.

If you prefer to wall-mount your BT Decor 1300, please refer to the instructions shown on page 30.

Getting to know your phone

Corded telephone



¹ To use the 1571 feature, you must subscribe to your network's answering service. Batteries must be installed to be able to use the 1571 button.

Using your phone

Making and ending calls

Make a call

1. Lift the handset and wait for the dial tone.
2. Dial the telephone number. The number is displayed.
During the call the duration of the call will be displayed.




Call timer

Your handset automatically times the duration of every external call.

The call timer activates 5 seconds into a call and continues to display the time until 5 seconds after the call has ended.

Preparatory dialling

Preparatory dialling lets you see the number on the display before it is dialled out. If the number you enter is more than 16 digits, only the last 16 digits will be displayed.

1. Enter the number first. If you make a mistake press  to delete.
2. Lift the handset or press  or  to dial.

If your BT Decor 1300 finds an exact match in the Directory for the number you dialled, the name of the person you are calling will be displayed instead of the number.


If the number you enter is more than 16 digits, only the last 16 digits will be displayed.

Accessing the directory during a call

Whilst on a call, you can access the directory to view, add, edit or delete entries. See the Directory section on page 16.

Press and hold  to enter a pause in a number.

End a call

Replace the handset or press the  button.

Receive a call

When you receive a call, the telephone rings and the red calls light flashes.

If you have subscribed to a Caller Display service:


- the caller's number will be displayed (if available).
- if your BT Decor 1300 finds an exact name/number match in the directory the caller's name will be displayed instead of the number.
- if you have assigned a VIP ring to a directory number you will hear the selected ring tone instead of the normal ring tone.
- in addition, if you have assigned mood lighting to the number calling, the display will light up in the selected backlight colour.

Pick up the handset or press  to answer the call.

Handsfree mode


Making a handsfree call

In handsfree mode all communication is via the loudspeaker.

1. Press . The green Handsfree light illuminates and you hear the dial tone.
2. Dial the telephone number. The number is displayed and dialled in handsfree mode.

Switch to handsfree during a call



During a call:

1. Press . The green Handsfree light illuminates. Place the handset back on the cradle. Continue your conversation in handsfree mode.

To switch back to using the handset at any time during the call, simply lift the handset.


Adjusting the handsfree volume

There are 5 volume levels to choose from. The default setting is level 3.

Press  to increase the volume or  to decrease the volume.

The display shows the selected volume level.

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
Press and hold  to exit the redial list and return to standby at any time.

Secrecy

When on a call you can use the secrecy feature to talk to someone in the same room, without your caller hearing.

To switch secrecy on and off

1. During a call, press *and release* the  button.

The  button will illuminate red to show that secrecy is on.

Your caller will be put on hold. You can now talk to someone in the room without your caller hearing you.






2. Press *and release* the  button again to return to your caller. The red secrecy light will go out.

Redial


You can redial any of the last 5 numbers called from the redial memory.

If a redial number is stored in the directory and a name match is found, the name will be displayed as well as the number, see Directory, page 16.










Redial a number from the redial list

1. Press . The last number called is displayed.
2. Press  or  to scroll through the redial list.
3. To dial the number, lift the handset or press  or .

Or

To exit the redial list without dialling, press  to return to standby.

Save a redial number to the directory

1. Press . The last number called is displayed.
2. Press  or  to scroll through the redial list to the number you want to save.
3. Press . Save Number is displayed, press .
4. Enter Name is displayed, enter a name using the keypad and press .
5. Edit Number is displayed. If necessary, edit the number using  to delete incorrect digits and enter new ones using the keypad. When you are happy with the number, press .
5. Entry Saved is displayed.
6. Press  to return to standby.








Numbers are only stored once in the redial list. If you ring the same number on more than one occasion, the most recent time you called will be shown at the top of the list and replace any previous occurrence of the number.

If you make a mistake, press  to delete the last character/digit.







For help with entering names, see page 16.

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Delete a redial number

1. Press . The last number called is displayed.
2. Press  or  to scroll through the redial list to the number you want to delete.
3. Press . Save Number is displayed.
4. Press  to display Delete Number and press .
5. Number Deleted is displayed. Press  to return to standby.

Delete the entire redial list

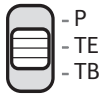
1. Press . The last number called is displayed.
2. Press . Save Number is displayed.
3. Press  to display Delete All and press .
4. Delete All Are You Sure? is displayed. Press  to confirm. Redial List Deleted is displayed.
6. Press  to return to standby.

Press  to cancel and return to standby.

Dial mode

There are 3 dial mode settings. Tone/Timed break (TB), Tone/Earth (TE) and Pulse/Earth (P). The default setting is Tone/Timed break (TB).

Turn the phone over and move the **Mode Switch** to the position you want: P, TE or TB.



Mode

Directory

Numbers stored without a name will be displayed before alphabetical entries.

Press and hold  to exit the directory and return to standby at any time.

Directory full

If you try to store a new entry and the directory is full, **Directory Full** will be displayed. You will need to delete entries before you can add new ones, see page 19.

Entering names


Use the keypad to enter the letters shown on the buttons, e.g. to store TOM:

Press  once to enter T.

Press  three times to enter O.

Press  once to enter M.

Writing tips

If you make a mistake, press  to delete the last character/digit.

To enter a space, press  once.

Press  repeatedly to enter the following symbols & - . , ' () ? ! @ 1

If the next letter is on the same button that you have just pressed, wait until the cursor moves to the right before trying to enter it.

You can store 100 names and telephone numbers in your BT Decor 1300's directory. Names stored in the directory can be up to 16 characters and numbers up to 20 digits long. Directory entries are stored alphabetically.

You can also assign directory entries with individual ringer melodies and coloured mood lighting. When you receive a call from one of these pre-selected numbers, instead of the normal ring you will hear the ring you have selected and the display will light up in the chosen colour.



Store a directory entry




1. Press .

If the directory is empty:

Add New Entry is displayed, press .

If there are already entries stored:




The first alphabetical entry will be displayed. Press  to display Add New Entry and press .


2. Enter the name for the entry using the keypad then press .
3. Enter the telephone number for the entry using the keypad then press . Entry Saved is displayed.
4. Press and hold  to return to standby.

View/dial a directory entry


1. Press , then  or  to scroll to the directory entry you want.

Or, to search alphabetically:











Enter the first letter of the name you want e.g. for Emma, press  twice to display names beginning with E, then scroll using  or  to the name you want.

2. Press  to dial the displayed entry.


Or

Press  to return to standby.

Edit a directory entry

1. Press . The first alphabetical entry will be displayed.
2. Press  or  to scroll to the directory entry you want.
3. Press , Add New Entry is displayed.
4. Press  to display Edit Entry and press .
5. Edit the name using the  or  buttons to move the cursor through the letters of the name, the  button to delete incorrect letters and the keypad to enter new letters. When the name is correct press .






Insert a pause in a number

At the point where you want a pause, press *and hold*  until P appears in the display.

18 Directory











'Normal Melody' is the default melody setting, i.e. the ringer melody you have set as your main ringer melody, see page 21.

There are 4 standard melodies and 6 polyphonic ringer melodies to select from.

- Edit the number using the  or  buttons to move the cursor through the number, the  button to delete incorrect digits and the keypad to enter new digits. When the number is correct press .
- Entry Saved is displayed. Press  to return to standby.

Assign a ringer melody to a directory entry











You can assign an individual ringer melody to a directory number. When you receive an incoming call from the assigned number, just by hearing the ringer melody you will be able to tell who is calling.

- Press . The first alphabetical entry will be displayed.
- Press  or  to scroll to the directory entry you want.
- Press , Add New Entry is displayed.
- Press  to display Set Melody and press .
- The current melody setting is displayed, use the  and  buttons to select the ringer melody you want and press .
- Saved is displayed. Press  to return to standby.





Assign mood lighting to a directory entry





You can assign mood lighting to a directory number so that when you receive an incoming call from that number, the display on your BT Decor 1300 will light up in the selected colour. The colours you can choose from are Normal Colour, Green, Orange and Red.

'Normal Colour' is the default backlight colour setting, see page 23.









1. Press . The first alphabetical entry will be displayed.
2. Press  or  to scroll to the directory entry you want.
3. Press , Add New Entry is displayed.
4. Press  to display Mood Lighting and press .
5. The current setting is displayed, use the  and  buttons to select the colour you want and press .
6. Saved is displayed. Press  to return to standby.

Delete a directory entry

1. Press . The first alphabetical entry will be displayed.
2. Press  or  to scroll to the directory entry you want.
3. Press , Add New Entry is displayed.

4. Press  to display Delete Entry and press .
5. Delete Entry Are You Sure? is displayed, press  to confirm.
6. Entry Deleted is displayed.
7. Press  to return to standby.







Delete the entire directory

1. Press . The first alphabetical entry will be displayed.
2. Press  or  to scroll to any of the directory entries.
3. Press , Add New Entry is displayed.
4. Press  to display Delete All and press .
5. Delete All Are You Sure? is displayed, press  to confirm.
6. All Deleted is displayed.
7. Press  to return to standby.

Settings menu








Ringer volume

There are 3 volume settings to choose from: High, Low or Ringer Off. If Ringer Off is selected, when in standby, the display will show Ringer Off.

1. Press . Ringer Volume is displayed, press  to select.
2. The current volume setting is displayed. Press  or  to change the volume level. On each button press you will hear an example ring.
3. With the volume you want displayed, press  to confirm. Saved is displayed.
4. Press  to return to standby.

Ringer melody

There are 4 standard and 6 polyphonic ringer melodies to choose from.

1. Press . Ringer Volume is displayed.
2. Press  to display Ringer Melody, press  to select.
3. Press  or  to hear and display each melody.
4. With the melody you want displayed, press  to confirm. Saved is displayed.
5. Press  to return to standby.

The default setting is High.

If the ringer is set to OFF, the call light will still flash to indicate when someone is calling you.

The default setting is Standard Melody 1.

22 Settings menu

The default time setting is 12.01.







The default date setting is 01/01.

Time and date

You will need to set the correct time and date so they can be displayed correctly on the display.

If you subscribe to a Caller Display service, the time and date will be set automatically on receipt of your first incoming call.


Your BT Decor 1300 uses the 24 hour clock.

1. Press . Rinser Volume is displayed.
2. Press  to display Set Time & Date, press  to select.
3. The first digit of the time flashes. Use the keypad to enter the time, using 2 digits for the hour and 2 digits for the minutes, press  to confirm.
4. The current date setting is displayed with the first digit flashing. Use the keypad to enter the date using 2 digits for the day and 2 digits for the month, press  to confirm. Saved is displayed.
5. Press  to return to standby.

Backlight colour

There are 3 display backlight colours to choose from: Green, Orange and Red.








The default setting is Green.

1. Press . Ringier Volume is displayed.
2. Press  to display Backlight Colour, press  to select.
3. Press  or  to select the colour you want and press  to confirm. Saved is displayed.
4. Press  to return to standby.

Display contrast

There are 7 display contrast levels to choose from.

The default setting is Level 4.

1. Press . Ringier Volume is displayed.
2. Press  to display Display Contrast, press  to select.
3. Press  or  to select the contrast level you want and press  to confirm. Saved is displayed.
4. Press  to return to standby.

Caller Display

IMPORTANT

To use Caller Display you must first subscribe to your network provider's Caller Display service. A quarterly fee may be payable.

For more details on BT's Calling Features, call BT free on 0800 800 150.

If you subscribe to a Caller Display service, your BT Decor 1300's display shows who is calling (provided the number is not withheld, unavailable or is an international call).

If you have stored a name to go with the number in the directory and an exact match is found, the name will be displayed instead.

Calls list


The Calls list contains the telephone numbers of the last 50 received calls. You can display, scroll through, dial and copy numbers in the list.

If a call is received when the Calls list is full, then the oldest entry will be deleted automatically to make room for the new call.




New calls

When you have new (unread) calls the Calls light on the base flashes and the number of missed calls is shown on the display when in standby.






View the Calls list

1. Press  to go straight to the Calls list and view the new calls. The Calls light stops flashing. The details for the most recent call are displayed. The date and time the call was received are displayed together with the caller's number. **NEW** will be displayed if the call is new (unread).

If the caller's details are stored in the directory and an exact match is found, the caller's name will be displayed as well as the number.


2. Scroll  or  through the list.
3. Press  to return to standby.

Dial from the Calls list

1. Press  to view the Calls list.
2. Scroll  or  to the entry you want.
3. To dial the displayed number, lift the handset or press  or .

Copy a number to the directory

You can add a Calls list number to your directory, either as a new entry or to an existing entry if the caller rings from a number which is not already stored.

To exit the Calls list and return to standby at any time, press .

If the Calls list is empty, **Calls List Empty** will be displayed.

Caller information is not available

With some incoming calls, the telephone number of the caller is not available and cannot therefore be displayed.

In this case your BT Decor 1300 provides you with some explanatory information:

Unavailable – The number is unavailable.

No Number – The caller has withheld their number.


International – International call.












Payphone – call is from a payphone.

Ringback – the call is from a number you set as a ringback number.








26 Caller Display

For help with entering names, see page 16.









If you make a mistake, press  to delete the last character/digit.

1. Press  to view the Calls list.
2. Scroll  or  to the entry you want.
3. Press . *Save Number* is displayed, press .
4. *Enter Name* is displayed. Enter a name using the keypad and press .
5. *Edit Number* is displayed. If necessary, edit the number using the keypad. (using  and  to move through the number and  to delete incorrect digits). When the number is correct, press . *Entry Saved* is displayed.
6. Press  to return to standby.

Delete a number from the Calls list

1. Press  to view the Calls list.
2. Scroll  or  to the entry you want.
3. Press . *Save Number* is displayed, scroll  to display *Delete Call* and press .
4. *Call Deleted* is displayed. Press  to return to standby.

Delete the entire Calls list

1. Press  to view the Calls list.
2. Scroll  or  to display any entry.
3. Press . Save Number is displayed, scroll  to display Delete All and press .
4. Delete All Are You Sure? is displayed. Press  to confirm.
5. Calls List Deleted is displayed. Press  to return to standby.

1571 Voice mail indication

The message waiting indicator is activated by a stuttered dial tone which you can hear when you pick up your phone. BT Calling Features, such as Call Diversion and Call Barring use a stuttered dial tone so therefore will cause the message waiting indicator to flash even if no messages have been left.

IMPORTANT

After an incoming call, or after lifting the handset, your BT Decor 1300 will check the line for any messages. You will experience at least a 2 minute delay before the message waiting indicator light flashes if messages have been left.

If you have subscribed to BT Answer 1571 or Call Minder, your BT Decor 1300 will indicate when you have received a voice message by the flashing messages light.

BT Answer 1571 and Call Minder are invisible answer machines located at your local exchange which will take messages when you are out, engaged on another call or on the Internet.

To enable your BT Decor 1300 to let you know you have messages you must first subscribe to a BT messaging service:

BT Answer 1571 is a basic answering service and is completely free of charge. To activate the service, dial Freefone 0800 003 800.

For information on Call Minder, call BT on Freefone 0800 800 150. This is a chargeable service.

To access your voice mail messages

1. Press **1571**.
2. Your BT Decor 1300 goes into handsfree mode and you will hear the telephone dialling out. After a few seconds you will be connected automatically to your voice mail service.

Or

-
1. Lift the handset and wait for the dial tone.
 2. Press **1571**. The number is displayed and you will hear the telephone dialling out. After a few seconds you will be connected automatically to your voice mail service.

Wall mounting

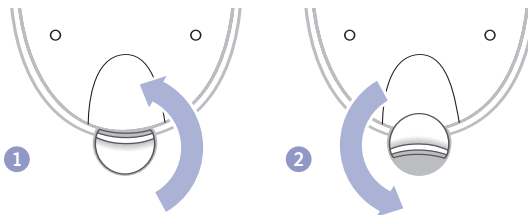
IMPORTANT

Before you wall mount, please check that:

- the wall can support the weight of the phone
- you are not drilling into any hidden wiring
- the telephone line cord will reach the telephone socket

BT are not responsible for any damage/injury caused while attempting to wall mount your phone.

1. Revolve the handset catch to keep the handset in place when wall mounted.




2. Remove the base plinth by turning the plinth lock switch on the underside of the phone to the 'unlock' position and unclip.
3. Drill 2 holes with a 5mm drill for the screws provided, using the template on the back page.
4. Insert the wall plugs provided and then insert a screw into each hole. Leave a gap between the head of the screw and the wall (approx. 9mm).
5. Position the product onto the screws.
6. Drop down to secure into place.

Help

Phone does not ring

- Check that the telephone line cord is correctly connected.
- Check that the Ringer is not set to 'Off', see page 21.

Your caller cannot hear you

- Is the red Secrecy light on? If so, secrecy is switched on. Press the  button to speak to your caller again.

1571 button does not work

- You must subscribe to BT's Call Minder or 1571 Service for the 1571 button to work. See page 28.
- Check that you have installed the batteries correctly.

No display

- Check that the batteries are installed. If necessary, replace the batteries.

Incoming caller's number is not displayed even though you have Caller Display

- Caller has to allow their number to be sent. It may have been withheld or be unavailable.

General information

Safety information

- Only use the telephone line cord supplied with your BT Decor 1300, otherwise your telephone may not work correctly.
- Use only the recommended battery type (4 x AA alkaline).
- Never dispose of batteries in a fire. There is a serious risk of explosion and/or the release of highly toxic chemicals.
- Do not open the telephone (except to replace the batteries).

Cleaning

- Simply clean your BT Decor 1300 with a damp (not wet) cloth, or an anti-static wipe.
- Never use household polish as this will damage the product. Never use a dry cloth as this may cause a static shock.

Environmental

- Do not expose to direct sunlight.
- Do not submerge any part of your product in water and do not use it in damp or humid conditions, such as bathrooms.
- Do not expose your product to fire, explosive or other hazardous conditions.

Product disposal instructions

The symbol shown here and on the product means that the product is classed as Electrical or Electronic Equipment and should not be disposed with other household or commercial waste at the end of its working life.



The Waste of Electrical and Electronic Equipment (WEEE) Directive (2002/96/EC) has been put in place to recycle products using best available recovery and recycling techniques to minimise the impact on the environment, treat any hazardous substances and avoid the increasing landfill.

Product disposal instructions for residential users

When you have no further use for it, please remove any batteries and dispose of them and the product as per your local authority's recycling processes. For more information please contact your local authority or the retailer where the product was purchased.

Product disposal instructions for business users

Business users should contact their suppliers and check the terms and conditions of the purchase contract and ensure that this product is not mixed with other commercial waste for disposal.

Guarantee

Your BT Decor 1300 is guaranteed for a period of 12 months from the date of purchase.

Subject to the terms listed below the guarantee will provide for the repair of, or at BT's or its agent's discretion the option to replace the BT Decor 1300, or any component thereof, which is identified as faulty or below standard, or fails as a result of inferior workmanship or materials. Products over 28 days old from the date of purchase may be replaced with a refurbished or repaired product.

The conditions of this guarantee are:

- The guarantee shall only apply to defects that occur within the 12 month guarantee period.
- Proof of purchase is provided.
- The equipment is returned to the point of purchase.
- This guarantee does not cover any faults or defects caused by accidents, misuse, fair wear and tear, neglect, tampering with the equipment, or any attempt at adjustment or repair other than by approved agents.
- This guarantee does not affect your statutory rights.

Within the 12 month guarantee period:

In the unlikely event of a defect occurring, please return the product, with the receipt, to the place of purchase.

Outside of the 12 month guarantee period:

If your product needs repair after the guarantee period has ended, the repair must meet the approval requirements for connection to the telephone network. We recommend that you contact BT's approved repair agent, Helpdesk Solutions on 08702 405029 or a local qualified repairer.

If you have to return your BT Decor 1300:

Pack the unit securely, preferably in the original packaging. All parts must be returned. We cannot take responsibility for goods damaged in transit. Please obtain and keep proof of posting from the carrier.

BT Accessories and Replacement Items

For a full range of accessories and replacement items for BT products please call 0870 240 5522, or visit:

**For your records**

Date of purchase:

Place of purchase:

For guarantee purposes, proof of purchase is required, so please keep your receipt.

Technical information

How many telephones can you have?

All items of telephone equipment have a Ringer Equivalence Number (REN), which is used to calculate the number of items which may be connected to any one telephone line. Your BT Decor 1300 has a REN of 1. A total REN of 4 is allowed, if the total REN of 4 is exceeded, the telephones may not ring. With different telephone types there is no guarantee of ringing, even when the REN is less than 4.

Switchboard compatibility

This product is intended for use within the UK for connection to the public telephone network and compatible switchboards, which support tone dialling and time break recall. If in doubt please consult your Service Provider.

You can change the dial mode to pulse dialling if necessary, see page 15.

R&TTE Directive

This product is intended for use within the UK for connection to the public telephone network and compatible switchboards.

This equipment complies with the essential requirements for the Radio Equipment and Telecommunications Terminal Equipment Directive (1999/5/EC).

If you would like a copy of the Declaration of Conformity please visit:
www.ateamtech.com/products/doc/decor1300



Wall mounting template

73mm



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Offices worldwide

The telecommunications services described in this publication are subject to availability and may be modified from time to time. Services and equipment are provided subject to British Telecommunications plc's respective standard conditions of contract. Nothing in this publication forms any part of any contract.

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