BEFORE USING SIM UNIT FOR THE FIRST TIME

Insert Batteries
- Open the battery door at the back of the SIM UNIT
- Insert one CR2032, make sure that their polarity is correct. '+' polarity facing up
- Replace the battery door onto the unit
- Screen will prompt

```
PRESS (Y)
TO CLEAR
ALL RECORDS
```

- Press 'Y' if you want to clear all memory records (It is recommend to clear all memory records for the first time)
- Or others key to keep all memory records.

KEY POINTS
1. Do not remove the SIM Card while SIM UNIT is reading data or copying data to the SIM Card as this will result in damage to the SIM Card &/or data.
2. SIM UNIT will shut down automatically if it has been suspended for over 60 seconds.
3. The data capacity of SIM UNIT is up to 500 records.

FUNCTION KEYS

⏻   - On/Off button

- SIM Card button
  To save records from SIM Card → SIM UNIT and copy records from SIM UNIT → SIM Card

[Menu]	- To choose a function	[C]	- To delete characters
[Enter]	- To confirm a function	[ABC 123 + abc]	- To toggle between characters and number
[0] – [9]	- Numerical keys	[A] – [Z]	- Character keys
[◀]	- To scroll left / see previous page telephone records	[⌃]	- To scroll up
[▶]	- To scroll right / see next page telephone records	[⌄]	- To scroll down

NOTES
Input International number sign [+]:
   After finish input/edit telephone number, Press [ABC 123 + abc], [+] sign will display and [Enter] confirm.
Input special characters:
   During edit/input name, Press [ABC 123 + abc] twice and display Left icon show 'abc'.
Keep pressing [0] button to choose require symbol. [e.g. . , ? ! - + / * = ; : @ # % & ( ) < > ` ' "].

TO SAVE RECORDS INTO SIM UNIT

Step 1   - Insert SIM Card into SIM Card

Step 2   - Press the [On/Off] button
Screen will prompt memory in use and memory available

Step 3   - Press the [SIM Card] button

Step 4   - Select #1 to copy records from SIM Card → SIM UNIT
Screen will prompt 'Input PIN1' if you have an assigned PIN Code
OR
Screen will prompt 'Press Enter. Copy from SIM Records?'

Step 5   - Key in PIN Code and press [Enter] or just press [Enter] if you have no PIN Code
Screen will prompt 'Please Wait. Get from SIM' if you key in the correct PIN Code
OR
Screen will prompt 'ERROR' if you key in the wrong PIN Code
OR
Screen will prompt 'Sorry. Your SIM in Blocked' if you key in the wrong PIN Code 3 times consecutively

Step 6   - Device will prompt

```
MEMORY BOOK
# In Use
# Free
```

If you had previously saved records into SIM UNIT, the current records will be added on until the memory reaches a maximum of 500 records.

TO ADD RECORDS INTO SIM UNIT

Step 1   - Press [Menu] button until you have selected [Add Mode]

Step 2   - Press [Enter] to confirm

Screen will prompt 'Name?'

Step 3   - Key in name and press [Enter]
Screen will prompt 'Tel. No.?'

Step 4   - Key in telephone number and press [Enter]

TO VIEW RECORDS FROM SIM UNIT

Step 1   - Use the up or down [scroll up/down] buttons to view records
OR
Step 1   - Press [Menu] until you have selected [Search Mode]

Step 2   - Press [Enter] to confirm

Step 3   - Key in alphabet/name and press [Enter]

TO EDIT RECORDS IN SIM UNIT

Step 1   - Press [Menu] until you have selected [Edit Mode]

Step 2   - Press [Enter] to confirm

Step 3   - Key in alphabet/name and press [Enter]
OR
Step 3   - Use the up or down [scroll up/down] buttons to select record

Step 4   - Press [Enter] to confirm
Screen will prompt 'Name?'

Step 5   - Amend name and press [Enter]
Screen will prompt 'Tel. No.?'

Step 6   - Amend telephone number and press [Enter]

TO ERASE RECORDS FROM SIM UNIT

Step 1   - Press [Menu] until you have selected [Erase Mode]

Step 2   - Press [Enter] to confirm

Step 3   - Key in alphabet/name and press [Enter]
OR
Step 3   - Use the up or down [scroll up/down] buttons to select record

Step 4   - Press [Enter] to confirm
Screen will prompt 'Delete Y/N'

Step 5   - Select 'Y' to delete or 'N' to keep record

Press and hold [ENTER] for three records.
Screen will prompt 'Delete ALL Y/N'
Press 'Y' to confirm delete all records. (warning !! it will clear all old records).

TO COPY RECORDS FROM SIM UNIT TO SIM CARD

Notes :   - If you want to copy all records to Sim card, then go to step 5 directly
            (Sim unit preset copy all records). Otherwise , go to step 1 select one by one.

Step 1   - Press [Menu] until you have selected [Copy Mode]

Step 2   - Press [Enter] to confirm

Step 3   - Key in alphabet/name and press [Enter]
OR
Step 3   - Use the up or down [scroll up/down] buttons to select record

Step 4   - Press [Enter] to select record
A √ appearing on the bottom left of the screen indicates that the record has been selected. If you choose not to select the records, remove the √ by pressing the [Enter] button

Go through and select all the records that you want to copy to the SIM Card

Step 5   - Press the [SIM Card] button

Step 6   - Select #2 to copy records from SIM UNIT to SIM Card

Be careful, it will clear all sim card old records.

Screen will prompt 'Press Enter. Overwrite SIM Records'

Step 7   - Press [Enter] to confirm

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~ END ~